

Central Ohio Area Service Committee Meeting Minutes
13 April 2025

Meeting called to order at 2:00 P.M.

Serenity Prayer recited

Service Prayer read

The Twelve Traditions of Narcotics Anonymous read

The Twelve Concepts for NA Service read

BACK TO GROUPS:

- Motions
 - 2025-02: To bring the convention back to an annual event
- Nominations for open ASC positions:
 - Responsibilities described in the [area policy manual](#)
 - Open positions in administrative body includes:*
 - Vice Treasurer- NONE
 - RCM Alternate- NONE
- Nominations for open Ohio Region positions:
 - NONE
- Action items
 - Survey from [NAWS](#)
 - Interim [WSC](#)

Roll Call:

As reported on the [sign-in form](#) (so please be sure that you are signing in with complete information; this is especially important for GSRs/Alt GSRs so that your group maintains their active status and can vote):

Brooke S.	GSR for Good Morning Group, Newsletter Chair
Landia C	GSR
Robert H.	GSR
Corey G	Vice Chair
Joshua h	Gsr Monday miracles
Wanda W	GSR
Tahja C	GSR
MS	GSR
Kenzie T	H&I chair
Marinda P	GSR Clean for Today

Trent M	GSR
Anna c	Gsr
Harold P	Gsr sat night live
Byron B	Outreach chairman
Derrick K	
Maegan F	GSR
Olivia k	Gsr out in recovery
Helena D	GSR
Donnetta W	GSR of Free at Last Group
Cheryl H	
Mark R.	Archives ad-hoc

Also present were: Steve (GSR PNP), Charlie S (Meshugeneh), Kimerly (Surrender/Survive), Jennifer, Robert (JC), Amanda (TWC), Keith, Mackenzie (CFT Women's), Joshua (CFT Men's), Lis R,

There were a total of 32 individuals in attendance, and 23 groups represented. Please remember to use the [sign-in form](#) to mark your attendance at the meeting, including the group you represent (for GSRs). To vote, a group needs to have had a GSR present at two of the last three Area Service Committee meetings.

Minutes approved:

March minutes approved

New Group Recognition:

- New Group recognition: Surrender/Survive

New Group Service Representative(s):

- New GSR recognition: Trent (11th Step Candlelight), Meagan (Aging in Recovery), Landia (Another Day Another Way)

Brief financial assessment from Treasurer:

Good afternoon family, thank you for the opportunity to serve our area. Please continue to announce the following Here are the tasks that were completed for the month of February:

The bank account beginning balance was \$6,099.21.

- PayPal (electronic) donations totaled: \$ 87.30
- Checks/money orders grp deposits: \$589.00
- **group donations totaled:** \$676.30

Interested members and groups can donate with PayPal to coascna.treasurer@gmail.com

Account withdrawals/debits:

Expenses - Description	Amount	Paid To	Check number
ORSCNA (20% of \$676.30) = \$135.26		ORSCNA	
COAONA office rent for April	\$ 300.00	Randy Birchfield	1325
ASC Meeting facility – 3 mos. rent	\$ 60.00	Lower Lights Church	1326
RCM Meeting - advancement	\$ 200.00	Lynnette Cashaw-Davis	1329
Service Office Phone/Internet	\$ 96.73	Breezeline	Auto-debited
H&I Pancake – facility charge	150.00	McKenzie Taylor	1328
	\$ 806.73		

There nine (9) outstanding checks:

- ORSCNA November donation - check #1316 in the amount of \$150.83
- ORSCNA December donation - check #1319 in the amount of \$117.64
- ORSCNA January donation - check #1320 in the amount of \$172.03
- ORSCNA February donation - check #1327 in the amount of \$86.88
- Randy Birchfield – May rent - check #1330 in the amount of \$300.00
- Megan Powell – Juneteenth booth rental – ck #1331 for \$399.00
- ORSCNA March donation - check #1332 in the amount of \$135.26

Total amount of outstanding checks = \$1,361.64

March's statement ending balance \$4,007.90– \$1,200.00 = \$2,807.90– outstanding checks (**\$1,361.64**) = \$1,446.26 actual bank balance.

The following items will be attached

- Bank Statement for December 2024
- Account Log File
- Financial workbook
- Group Donations file

In loving service,
Janet B.W., COASCNA Treasurer

Unfinished Business:

- **NONE**

Agenda Business:

- Budgets and Check Requests:
 -
- Elections:
 -
- Motions
 -

Group Reports:

The meeting information is on the [COANA](#) website. Due to the limitations of our meeting space and policy stating that only prepared reports be included in the minutes, oral reports will not be included here. GSRs can submit written reports ahead of time ASC at [this link](#).

Please email any questions about the accuracy of meeting information or revisions needed due to closing or changes to a meeting to PR at coascna@gmail.com.

Administrative Reports:

Chair Report: (James G)

Good afternoon family,

Thanks a bunch to our Vice Chair Corey for stepping up and filling in for me this month.

I wanted to give the H/I committee a big round of applause for their successful fundraiser. I have to say, the time I spent in jail was nothing compared the time I served 18 years ago

Next month, we have a bowling fundraiser for the convention committee that I'm looking forward to.

As a friendly reminder, we currently don't have a WSR chairperson.

In loving service,

James G

Vice Chair (Corey G)

Hello everyone and I am glad to see you all here! I do not have anything to report on at this time and I hope we all have a great meeting. Thank you you all for all that you do!

In loving service,
Corey G

Treasurer: (Janet)

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In loving service,
Janet B.W., COASCNA Treasurer

Vice Treasurer (Jennifer S, newly elected)

NONE

Secretary: (Lis R)

Hi, my name is Lis, and I'm an addict currently serving as the area secretary. GSRs and alternate GSRs—please remember to turn in your placards before you leave so I can make sure everyone's stickers are up to date. Also, be sure to sign in using the QR code found on the placards inside the room or out on the table. I do have a list of names, but without your help to create the written record, I might misspell something or have outdated or missing contact info, especially if you're new in service. Signing in helps ensure you receive minutes and other communications from the Area Service Committee. I've noticed fewer emails bouncing back lately, and the email open rate is creeping up, which is great, but some issues remain. If you're not receiving updates or run into any problems, let me know—I'm happy to

help troubleshoot and get things sorted. We've been transitioning to digital forms, which really helps reduce errors and makes it easier to keep everything organized. I can direct you to those resources if needed. Thank you all for your service and for helping make this such a great area to be part of.

Vice Secretary (Tammy S- absent)

NONE

Regional Committee Member: (Lynette C-D)

COASCNA RCM Report April 13, 2025

Dear Family,

I am attending day 2 of the regional meeting, so I will not be at today's ASC meeting. COASCNA is scheduled to host the quarterly regional meeting July 12-13th 2025. And according to regional policy, the host RCM is responsible for facilitating/coordinating that regional meeting. Now, while the area is technically the host.- the region is financially responsible. So there is nothing for the area to really do at this time. Over the next couple of months, a sub committee or a group might consider holding an event that weekend, but we can discuss that later. I will be making sure we have plenty of meeting schedules highlighting the evening meetings in the area and I will type up a list of nearby restaurants for lunch and dinner. I will be to purchasing snacks and arranging for coffee and beverages to be provided for which I will have to be reimbursed by the region so that the area will not have to provide any funds. I've already found a hotel and approved the room block and meeting space and will be providing the region with the flyer reservation information at the meeting this weekend. Please let me know if you have any questions

I am also seeking volunteers willing to staff the NA table at this year's Ohio Juneteenth Festival Celebration in downtown Columbus on June 21 & 22, 2025. If you can work a 2-hour shift on either Saturday or Sunday just providing meeting information, please reach out to me at 614-432-0601 and we'll get you signed up!

Thank you for allowing me to serve in this position.

ILS,

Lynette CD
Regional Committee Member

Regional Committee Member Alternate (OPEN)

NONE

Subcommittee Reports:

Convention Committee: (Cheryl)

(verbal only)

Convention Treasurer: ()

NONE

Area Service Office (Lisa G via Kenzie):

Good afternoon family. We have been selling literature, answering the phones, connecting members to groups and resources, and providing other services to members and groups in our area. Our subcommittee meets the first Sunday of each month at 4PM via Google Meet; login details are on the web site. Area service office hours and literature costs are available at nacentralohio.org.

Since the last ASC, the ASO sub-committee has:

- Implemented price increases in literature, effective April 1
- Trained 5 phonline volunteers to transfer the line to the next-in-line volunteer
- Decided to make a minor addition to ASO policy to address at-cost purchasing for area sub-committees (a new policy will be submitted to ASC and webmaster once finalized by ASO sub-committee)
- Had an ASO flyer created in preparation for the Outreach Resource Day (thank you, Brooke!)
- Decided to complete a physical inventory later in April and evaluate inventory-to-sales questions (verify Square tracking)

We are asking when/if sub-committees require a large literature purchase, that they notify Lisa, Jarrod or Janet. We will check inventory and/or purchase as needed in order to support you. Please give 2 weeks notice or more, if possible.

We are also in need of pending/wait list **phone line volunteers**. This allows us to quickly fill gaps when members complete or step away from their current phone line shifts. Please contact Lisa G. if interested.

Here are some updated statistics and treasurer reporting for April report (March stats):

- Starting Balance: \$2,476.15
- Literature sales: \$1,353.72
- Actual amount received: \$1,353.62 [credit card refund caused the larger than normal discrepancy]
- Additional receipts: \$0.00
- Expenses: \$1,462.42
- Discrepancy between sale amount and amount received: [there are sometimes differences between order total and money order amount]: \$0.10
- Square processing fees: \$9.01
- Number of sales: 44
- Treasurer workbook ending balance: \$2,367.45 [accounts for all pending deposits and checks]
- Month ending bank account balance: \$2,317.01 (from bank statement)
- Inventory: \$7,392.01 (from inventory document)
- Number of phone calls: 113 (from Breezeline call log)

If you need to reach **our service office** with any issues you may experience, please email us at cbusofficeofna@gmail.com, or call Lisa G. at 614.209.3327. If you have an update to group information, please email coascna@gmail.com to have the website and downloadable PDF updated.

The following treasurer documents have been provided to our area service committee secretary:

- o March 2025 Huntington Bank Statement
- o Service Office Treasurer Workbook
- o Service Office Account Log

In loving service,
Lisa G. and the Area Service Office Committee

Hospital and Institution (Kenzie):

Good afternoon!

Thank you to all of you who came to the pancake fundraiser, all of the groups that donated, and everyone who volunteered their time. We raised \$2,469.54. It was a great day. Michelle A was put in jail the most so she won the commissary basket. We're already excited to do it again next year.

NA members are taking a speaker jam into Maddison Correctional on April 18th. I will have the details of how that went next month.

Facilities that need support:

Women's workhouse is requesting NA members come into their new facility on Fisher. Day and time to be determined. We need 4+ women to help with this.

CBCF needs 2-3 men to help fulfill their commitments. This is Wednesdays at 6:30.

White Light is needing women volunteers. This commitment is Tuesdays at 7.

H&I is a great way to give back. If you or anyone you know wants to get involved, please contact me at 614-204-375 or attend our next subcommittee meeting on May 4th at 2pm at 1113 Parsons Ave public library.

Thanks!

Kenzie

Newsletter (Brooke S):

Good afternoon!

Hopefully you picked up the first quarter issue of the news letter at the door. It was emailed to subscribers on April 1st. We currently have 33 subscribers. We plan to continue with another trivia game in the next issue. Please if you would like to have your anniversary or a friend's anniversary in the newsletter submit them as soon as possible. We are currently looking for July - September anniversaries. Also subcommittees, if you would like a feature in the newsletter (like the area office was this issue) please reach out. If you don't have my number we can talk after the meeting. There are several ways to get anniversaries in the Newsletter, you can email COASCNANEWSLETTER614@GMAIL.COM, text me, or tell me at a meeting. Our next subcommittee meeting will be May 25th at 2 pm on Zoom.

Thank you

Brooke S.

Outreach (Donetta):

(verbal only)

Public Relations: (Megan P):

COASCNA Public Relations Subcommittee Report - APRIL 2025

Date: 4/12/25

legan P.

Last Subcommittee Meeting: 4/6/2025

Next Meeting: 5/4/2025, 1 pm Parsons Library

Check Requests: n/a

Projected April Check Requests: n/a

HI Family, I'm sorry I couldn't make it today. One important event to highlight before going into the PR report is this: The PR Subcommittee is helping put on a PR workshop at OCNA 41 on Saturday, May 24 and it will be a game called "Addicts No Longer in Jeopardy." Please come and support if you can!

Now for the report:

PR Highlights

- Twelve members attended the PR Subcommittee meeting this month.
- Never Alone Never Again, had their Post n' Pass party on 4/10; their group voted to donate \$200 to Public Relations for the Website Improvement Project, web development services.
- Upcoming events:
 - May 5, OSU Med School Presentation / Megan P, Cherie S, Wayne S, and Corey G.
 - June 14, NA tent at the park during PRIDE 2025.
 - June 21-22, Juneteenth PR table.
- Reoccurring commitments:
 - ODRC Leadership Call (attended by PR and H&I)
 - Virtual Prison Meeting Pilot coordinated w/ ODRC 1st and 3rd Tuesdays (ODRC still making changes to virtual meeting guidelines)
- Updates on PR Ad Hoc Committees:
 - Website Improvement Ad Hoc
 - Meeting monthly to make updates to nacentralohio.org; servicemembers are following the priority list developed from the fellowship survey.
 - Treatment Center Relations Ad Hoc
 - Goals + outline created
 - Identified a need to connect with:
 - Foundations, Lighthouse, Basecamp, Maryhaven Women's (with help of H&I)
 - Note: If you have any experience/feedback to share please let us know by coming to the Subcommittee meeting, or contacting Wendy A. directly.
- Other Projects:
 - PSAs - Met with UrbanOne, waiting on a proposal
 - PR subcommittee willing to fundraise for PSA
 - PR Workshops for the fellowship
 - Theme: We are ALL PR
 - Other table opportunities
 - Franklin Co Collaborative, Island Party, Franklin County First Step

Writing Steps for Recovery: (NONE)

NONE

Ad-hoc Reports:

Addithon (OPEN):

NONE

New Year's Eve (OPEN):

NONE

Unity Day (OUTREACH):

Verbal

Archives (Mark R):

Good afternoon family,

I am continuing to make progress with the archives although I haven't done that much since the last ASC meeting due to moving back to Ohio. I have finished up with the 1980's and I'll be starting on the 1990's here soon. The archive is also up to date with 2024 & 2025 minutes and other files. You can now get to the Archives from nacentralohio.org by clicking on Service Committees, selecting Area Service Committee, then clicking on the link under Meeting Minutes & Agendas, and then clicking on the "ASC Archive Click Here" link. You may have to install the Google Drive app if you're trying to view the archive using a phone or tablet. If anyone has issues accessing or viewing the files, please reach out to me.

I would like to say that the February 2025 minutes don't contain the report that I sent to the Secretary. I had requested that the minutes be updated with my report, but this hasn't been done. Honestly, it's not that big of a deal – I just mainly wanted this body to know that I did not miss my report for that month.

Thank you for the opportunity to serve our area.

In loving service,

Mark R., Archives Ad-Hoc

Audits (Mark R):

NONE

OCNA FUNDRAISER (Laura P):

NONE

Nominations to Fill Open ASC Positions:

Current Open Positions:

Responsibilities described in the [area policy manual](#)

- *Alt RCM*
- *WSR Chair*

Nominations to Fill Open RSC Positions:

Current Open Positions:

- OCNA 41 Chair - No nominations made
- Public Relations Chair - No nominations made
- Vice-Webmaster - No nomination made

Sharing Session:

- NOTE: The Sharing Session is, by its nature, spontaneous and organic, with no previously prepared reports or materials (and policy states that "In order to be included in the minutes, reports must be neatly written or typed and submitted to the secretary via email or at the ASC meeting. 1. Forms will be provided by the Secretary each month for reports." Actions stemming from the Sharing Session are a part of Unplanned Business. If you know prior to the ASC meeting that you would like to request the body take a particular action, you can submit an item for inclusion in the agenda by completing the [Agenda Item Request](#) form. That and all other commonly used forms can be found on the [Forms Library](#).

Unplanned Business:

-

Pre-Agenda Business:

NONE

Adjournment:

Chair Adjourned the meeting with a moment of silence followed by the serenity prayer

Next ASC meeting: **18 May 2025 @ 2pm EST**

Central Ohio Area Service Committee of Narcotics Anonymous Trusted Servants			
Administrative Committee			
Chairperson	James G	614-204-3432	Jtlgreen@yahoo.com
Vice-Chairperson	Corey G	614-390-0394	coreymgreen4@gmail.com
Secretary	Lis R.	(330) 541-5872	COASCNASec@gmail.com
Vice-Secretary	Tammy S	(614) 323-4681	tammyk054@gmail.com
Treasurer	Janet W.	614-506-0768	jbogin3@gmail.com
Vice-Treasurer	Jennifer S		
Regional Committee Member	Lynette C-D	614-432-0601	iamlightlcd@gmail.com
Regional Committee Member Alternate	***OPEN***		
Subcommittee Chairpersons			
Area Office Chairperson	Lisa G	614-209-3327	lisagottmk@hotmail.com
COACNA 31 Chairperson	Ben L	614-580-5128	blaceytape@aol.com
Hospitals & Institutions Chairperson	Kenzie T	614-204-3765	kenz823@icloud.com
Newsletter Chairperson	Brooke S	614-284-1856	coascnanewsletter614@gmail.com
Outreach Chairperson	Byron B	614-354-8701	outreach.nacolumbusohio@gmail.com
Public Relations Chairperson	Megan P.	614-600-6339	megpowell11@gmail.com
Writing Steps in Recovery Chairperson	***OPEN***		
Archives	Mark R	614-270-1274	coascnaarchives@gmail.com

COASCNA Activities Calendar for 2025